

# **WATERFRONT TEAM**

## **BROAD RESPONSIBILITY:**

The Waterfront Team (2) is responsible to design, implement and supervise a fun, safe and beneficial program for the waterfront and watercraft areas at Camp Kintail adhering to all Provincial, Federal and Ontario Camping Association standards. The Waterfront Team should work with Counsellor Lifeguards and staff ensuring a safe and happy waterfront.

## **RESPONSIBLE TO:**

1. Order waterfront supplies and equipment needed within budget guidelines and in consultation with the Executive Director.
2. Implement an approved waterfront program and ensure that all waterfront regulations are maintained.
3. Ensure that all required safety equipment is available and accessible on the waterfront. This includes the posting of Waterfront Safety Rules, and the proper and safe set up of rescue equipment. Ensure that all testing and recording of equipment is done on the established timelines.
4. Establish swimming and boating areas for the season.
5. Organize watercraft sessions teaching basic parts of boats and paddles, strokes and safety.
6. Assist staff members in supervision of campers during watercraft sessions by providing them with clear instructions and expectations.
7. Ensure the upmost safety during all times on the water. This includes the use of appropriate safety equipment for yourself and others.
8. Understand the special safety concerns involved with the waterfront and how to respond in the case of an emergency
9. Ensure that a working walkie talkie is always present during watercraft sessions.
10. Prepare and have in the place a designated safety boat during all watercraft sessions.
11. Coordinate the set-up and use of the rescue boat, and test it every two weeks.
12. Oversee the care and repair of all boats and boating equipment, including proper storage and use. Ensure that boats are examined and this is recorded according to the established timelines.

13. Provide training opportunities for Counsellor Lifeguards. Ensure that all staff members involved in waterfront supervision understand their roles in case of emergency.
14. Design emergency waterfront search procedures with the Executive Director.
15. Prepare and lead sessions for staff training in areas of waterfront program, safety and emergency procedures.
16. Supervise all camper and staff behaviours on the waterfront to ensure a safe swimming environment.
17. Ensure that sufficient and properly qualified staff members are present at all waterfront activities.
18. Ensure that a working walkie talkie is always available to the 'chair' guard when swimming is happening.
19. Test the swimming ability of all campers on opening day of camp. If weather does not permit, complete swim testing as soon as it is safe and practical to do so.
20. Ensure the safe storage of supplies and equipment throughout and at the end of the season.
21. Lead a Kintail On The Road team as required.
22. Provide the Director with a written final report. The final report should contain details about the program area and suggestions for the future.
23. Participate fully as a program staff member and by word and deed encourage a faithful Christian witness.

### **POSSIBLE ADDITIONAL RESPONSIBILITIES:**

The waterfront director is often also responsible to oversee onsite tripping, adventure, watercraft and/or outdoor adventure camps. They will be informed by the Camp Director if this is the case, and may refer to the appropriate job descriptions for specific responsibilities.

### **QUALIFICATIONS:**

1. Two years experience as a camp staff.
2. Minimum one year of camp lifeguarding experience.
3. A personal living faith.
4. A willingness to work in a team environment.

5. Valid NLS pool certification as a minimum(National Lifeguard Service).
6. Standard First Aid with CPR "C".
7. Instructors certification or valid NLS Waterfront a bonus.
8. Lifeguarding experience outside of a camp setting.
9. Experience in canoeing and kayaking.
10. At least one summer of Adventure facilitation, including low ropes.

**DIRECTLY RESPONSIBLE TO:**

- The Executive Directors
- The Associate Director

Revised May 2018