

Wellness Co-ordinator

BROAD RESPONSIBILITY:

The Wellness Co-ordinator is responsible for the health and wellness program in the spring, as well as working with the nurse in the summer to promote the health and wellness of the staff, campers, guests, and program.

RESPONSIBLE TO:

1. Ensure that Feathers and the first aid kits are stocked and checked weekly.
2. Work with the Head Counsellor to call parents about any health concerns before campers arrive.
3. Carry a walkie-talkie at all times and provide first aid as required.
4. Accompany campers and staff to the hospital as required.
5. Do cabin and room checks throughout the spring and summer.
6. Work with the Assistant Director ensuring that the health and safety standards are met for the Health Unit, MOL, OCA, and any other requirements.
7. Be responsible for the display, storage, laundry, and dispersal of the lost and found.
8. Work with the volunteer nurse on opening and closing day to ensure a smooth registration and check-out and process.
9. Work with the nurse throughout the week, providing coverage in Feathers and around the site. This may include exchanging meals in the dining hall and feathers, cabin check, and beach time.
10. Provide time-off for campers working with special needs campers as required.
11. Provide training session on health and wellness concerns during Orientation and Staff Training.
12. Provide leadership for a Kintail On The Road team.
10. Provide the Director with a written final report. The Final report should be a summary of the program area plus suggestions for the future
11. Participate fully as a program staff member and by word and deed encourage a faithful Christian witness.

QUALIFICATIONS:

1. A minimum two years of experience as a camp staff member.
2. One year of camp counseling experience.
3. Currently in school or completed a program in medicine, nursing, or paramedic.
4. A personal living faith.
5. A great deal of flexibility.
6. A willingness to work in a team environment.
7. A valid "G" level driver's license and insurable on the camp van is necessary.
8. A Standard First Aid Certificate with CPR "C".

DIRECTLY RESPONSIBLE TO:

- Weekly Nurse
- Associate Director
- The Executive Directors

Revised May 2018