

CAMP KINTAIL COUNSELLOR

BROAD RESPONSIBILITY:

A Camp Kintail Counsellor must co-ordinate and supervise a cabin group of children in a daily program including a variety of camp activities. They will act as a friend and confidant and seek to enhance the physical, mental, emotional and spiritual growth of each child. Counsellors may work on-site, off-site, or with the VOKs.

RESPONSIBLE TO:

1. Be aware of and adhere to all camp regulations and policies.
2. Participate in training sessions held prior to camp sessions and in ongoing training sessions throughout the summer.
3. Work co-operatively with partner (co) counsellor ensuring that campers are safe, maintain adequate personal health and hygiene, arrive at scheduled activities on time, participate fully in the camp program and obey all camp rules.
4. Prepare and conduct a daily F.L.A.SH. (Faith Learning And SHaring) session.
5. Assist program staff in areas of specialized interest.
6. Prepare and conduct program for campers in activity times not given over to specialized activities. (Agora, CHALOF, Cabin Optional, Morning Activities)
7. Ensure that at least one staff person is always with campers.
8. Supervise campers in preparation for and during participation in on-site tripping activities. Counsellors will be responsible to take active leadership in hiking, site set up, evening activities, campfire & bedtime.
9. Participate fully in daily and evening programs, special day activities, camp wide programs and serve as a resource person on a theme team.
10. Deal to the best of your ability with all campers, showing compassion, understanding and modeling positive behavior.
11. Seek help with disciplinary, emotional or other difficulties from your co-counsellor, the cabin's Program Staff member, the Head Counsellor, the Assistant Director and the Camp Directors.
12. Review camper information forms that are made available and return them to the office by Tuesday each week.

13. Ensure that all medications, personal and camper, are kept with the nurse and that campers who need regular medication are taken to the nurse at the appropriate time(s).
14. Attend all staff meetings and daily staff FLASH.
15. Fill out co-counsellor evaluation forms as required by the Camp Director at the end of each week.
16. Take care in maintaining the Camp Kintail site. This includes a responsibility of the cleanliness and maintenance of weekly accommodations.
17. Write a Christmas card to each camper in your cabin group at the end of each week with assistance from your co-counsellor and program staff person.
18. Be an active participant in a Kintail On The Road team as required.
19. Within reasonable limits, perform other duties as assigned by the Assistant Director and/or Camp Director including maintenance, kitchen, office, and special program projects.
20. Participate fully as a staff member and by word and deed encourage a faithful Christian witness.

QUALIFICATIONS:

1. A personal living faith.
2. Experience working with children.
3. A willingness to work in a team environment.
4. Candidates with swimming qualifications (Bronze Medallion, Bronze Cross, or NLS) will be given preference.
5. Standard First Aid with CPR "C".

DIRECTLY RESPONSIBLE TO:

- The Executive Director
- The Associate Director
- The Head Counsellor
- The Program Area Directors, when in their program areas
- The Program People assigned to your cabin groups

Revised May 2018