

ARTS AND CRAFTS DIRECTOR

BROAD RESPONSIBILITY:

The Arts and Crafts Director is responsible for designing, implementing and supervising a craft program complimenting Camp Kintail's philosophy, goals and program.

RESPONSIBLE TO:

1. Design appropriate crafts for camp sessions considering age and gender of campers and each week's camp themes.
2. Order craft supplies needed for the summer with the Executive Director's approval and within budget limits.
3. Organize and maintain the smooth running of the Arts and Crafts areas and supplies.
4. Incorporate Camp Kintail's commitment to the environment in craft projects.
5. Assist staff members in supervision of campers during Arts and Crafts session by providing them with clear instructions and expectations.
6. Assist other staff members in using craft materials to enhance cabin projects and theme programs.
7. Develop resources and equipment for on-going Arts and Crafts projects.
8. Coordinate with any Camp Create craft experts (staff and volunteer) who work to enhance the week's Art program. Provide supplies and necessary equipment for their craft projects.
9. Prepare and offer, or help others to prepare and offer, craft projects for optional periods, morning activities and Free day.
10. Design and create the summer theme banner and staff board, in consultation with the Director. This is to be completed and hung in McDonald Lodge before Staff Training begins.
11. Work with the LIT RC's to provide special and unique art opportunities for the LIT program.
12. Work with the Outdoor Adventure Director to provide frequent and appropriate Arts and Crafts opportunities to Outdoor Adventure camps.
14. Ensure the safe storage of supplies and equipment throughout and at the end of the season.

15. Provide leadership for a Kintail On The Road team.
16. Provide the Executive Director with a final report. The final report should contain details about the program area as well as suggestions for the future.
17. Participate fully as a program staff member and by word and deed encourage a faithful Christian witness.

QUALIFICATIONS:

1. A minimum of two years of camp leadership experience.
2. A minimum of one year camp counselling experience.
3. A personal living faith.
4. Experience and expertise in arts and crafts.
5. Teaching ability in two of the following specialty areas: sketching, pottery, watercolour, photography, murals, candle-making, costume design or painting.
6. A willingness to work in a team environment.
7. A Standard First Aid Certificate with CPR "C".

DIRECTLY RESPONSIBLE TO:

- The Executive Directors
- The Associate Director

Revised May 2018