

Kintail On The Road - Congregation Checklist

Congregation:

Dates:

Staff:

Co-ordinator:

Completed	Description	Notes
	Camp and Congregation Agreement	
	Special Outings/Events (i.e. BBQ, Youth Group Night, Bon Fire)	
	Requested Craft Materials List	
	Camper Registration Form Template	
	Volunteer Ratios (How many confirmed volunteers?)	
	Available Outdoor Space (description - bathrooms, shade?)	
	Snack (allergies, how many, theme related)	
	Billets/Meals for Staff (if applicable)	
	Decorations/Theme items	
	Advertisement	
	Schedule (any deviation from the schedule template?)	
	Registration numbers and ages	