



# CAMP KINTAIL

LAKE HURON  
EST 1929

## Waterfront Coordinator

The Waterfront Coordinator oversees the beach and all lifeguarding activities at Camp Kintail. They establish safe swimming and boating conditions for all families visiting or renting on site, adhering to all Provincial, Federal and Ontario Camping Association (OCA) standards. They will act as a resource and help coordinate the lifeguarding team, ensuring all protocols are followed, equipment is properly stored and kept in good working condition, and that swimming and boating happens safely and smoothly.

### Responsibilities:

- Implement an approved waterfront program and ensure that all waterfront regulations are maintained.
- Ensure that all required safety equipment is available and accessible on the waterfront. This includes the posting of Waterfront Safety Rules, and the proper and safe set up of rescue equipment. Ensure that all testing and recording of equipment is done on the established timelines.
- Establish swimming and boating areas for the season.
- Organize watercraft sessions, teaching the basic parts of boats and paddles, strokes and safety.
- Assist staff members in supervision of campers during watercraft sessions by providing them with clear instructions and expectations.
- Ensure the utmost safety during all times on the water. This includes the use of appropriate safety equipment for yourself and others.
- Understand the special safety concerns involved with the waterfront and how to respond in the case of an emergency.
- Ensure that a working walkie talkie is always present during watercraft sessions, and available to the chair guard during swimming periods.
- Prepare and have in place a designated rescue boat during all watercraft sessions.
- Coordinate the set-up and use of the rescue boat, and test it every two weeks.
- Oversee the care and repair of all boats and boating equipment, including proper storage and use. Ensure that boats are examined and this is recorded according to the established timelines.
- Provide training opportunities for Counsellor Lifeguards. Ensure that all staff members involved in waterfront supervision understand their roles in case of emergency.
- Design emergency waterfront search procedures with the Executive Director.
- Prepare and lead sessions as requested for staff training in areas of waterfront program, safety and emergency procedures as requested.
- Monitor all camper and staff behaviour on the waterfront to ensure a safe swimming environment.
- Ensure that properly qualified staff members are present at all waterfront activities.



- Test the swimming ability of all campers the first day of each week. If weather does not permit, complete swim testing as soon as it is safe and practical to do so.
- Ensure the safe storage of supplies and equipment throughout and at the end of the season.
- Provide the Director with a written final report. The final report should contain details about the program area and suggestions for the future

**Qualifications:**

- Valid NLS pool certification as a minimum (National Lifeguard Service).
- Instructor's certification or valid NLS Waterfront a bonus.
- Lifeguarding experience is preferred.
- Experience in canoeing and kayaking is preferred.
- A spirit of flexibility and high degree of initiative.
- A valid "G" level driver's license is desirable.
- Experience working with children.
- A willingness to work in a team environment.
- Standard First Aid with CPR "C".
- A personal living faith.
- Previous camp experience is an asset